**AUSTRALIAN DEFENCE FORCE ENGLISH LANGUAGE PROFILING SYSTEM
RATER TRAINING COURSE**

1.   Congratulations on being selected to attend the ADFELPS Rater Training Course (ARTC) at the Defence International Training Centre. This annex to DITC Course Joining Instruction details additional points specific to ARTC.

2.   This Joining Instruction (JI) provides an overview of ARTC course details. It also addresses administrative points for international students in addition to those outlined within the DITC Course Joining Instruction and provides an outline of administrative requirements for ADF member attendance.

Course Details

3.   The following extract from the Course Curriculum provides some information on the ARTC. Should you require more information or assistance in preparation for the course, please contact ditc.adfelps@defence.gov.au.

a.   **Course aim.** To graduate personnel capable of assessing English language proficiency using the Australian Defence Force English Language Profiling System (ADFELPS).

b.   **Course description.** The course provides theoretical and practical instruction in the application of the ADFELPS system which is used to determine the language proficiency of international students in order to nominate for ADF courses.

c.   **Course duration and timings.** The course will go for two weeks. It will commence at 0800 on day 1 and conclude NLT 1400 on the final day.

d.   **Course prerequisite qualifications or assessments.** Prior to attending this course you must have:

(1)   minimum ADFELPS levels of S7, L7, R7, W7

(2)   completed English Teaching Development (ETDC) or obtained Recognition of Current Competency (RCC) (international students only)

(3)   completed the Administration Reception Period (ARP) (international students only)

(4)   ADF personnel will be considered on a case-by-case basis.

e.   **Course Learning Outcomes.** On completion of the course, you will be able to achieve the following:

(1)   conduct an interview for speaking using the ADFELPS

(2)   rate English language speaking proficiency using the ADFELPS

(3)   rate English language writing proficiency using the ADFELPS

        (4)   rate ADFELPS listening test papers to determine English language proficiency level

        (5)   rate ADFELPS reading test papers to determine English language proficiency level

        (6)   manage and administer ADFELPS testing.

4.   **Assessment.** This course is assessed and you must demonstrate the required competency in the performance of training objectives.

5.   **Equipment.** To enhance your engagement with the course content, it is requested that you bring a laptop or tablet with you, if possible. While it is preferred, this is not mandatory for course attendance.

International student administration

6.   **Excess Baggage.** The ARTC does not entitle students to any additional baggage requirements on its own merits.

7.   **Additional Base Access.** The course is conducted at RAAF Williams Laverton with no additional base access required.

ADF member administration

8.   For ADF members, your attendance is to be funded by your parent unit, Post or relevant International Policy (IP) Desk. The following details apply to your administration and attendance.

a.   **Accommodation.** You will be provided accommodation in DITC's accommodation blocks.

b.   **Travel arrangements.** You will be required to make your own travel arrangements to DITC, with funding and cost centre codes provided by your parent unit. In some instances, Post or your relevant IP Desk may fund your attendance on the course.

c.   **Uniform.** Dress of the day Monday–Thursday is AMCU. Dress of the day on Fridays is neat civilian attire. You will also require the following order of dress for the graduation ceremony on the final day of course: Navy W7; Army 2F; Air Force Service Dress.